

Club Questionnaire

Sunderland City Council's vision for sport is, "in Sunderland everyone will have access to quality sport and physical activity opportunities to improve their health and well-being at first class community facilities." In order to do this it is vital the city has a well trained and highly motivated coaching workforce.

The purpose of this questionnaire is to understand the current situation with regards to the coaching workforce and the future demands that will be placed upon it for example:

- How many qualified coaches currently deliver activities and whether more coaches will be needed?
- What are the gaps in provision (e.g. in which areas of the city, at what level and in what sport)?
- What are the current qualification levels of the city's coaches?
- What kind of development opportunities will coaches require?
- How these development opportunities can be catered for?

The results of this audit will be used by Sunderland City Council and the Active Sunderland Board to look at ways to improve sporting opportunities in the city.

Confidentiality

The information collected within this questionnaire will be kept confidential and will only be shared with Active Sunderland Boards members. All data collection is done in adherence to the Data Protection Act 1998.

Data protection Act 1998

The information provided on this questionnaire will be held by **Sunderland City Council** it will be used to assess the current coaching workforce and inform future policy decisions.

Filling out the Questionnaire

Most of the questions either have a tick box or require you to fill out some brief details in the boxes provided.

Please answer as many questions as you can. We appreciate there may be some questions you do not know the answers to, but please complete those you can answer and return the questionnaire either by email or to the **FREEPOST** address provided. Your response is very important to us as it is extremely significant to the future development of coaching in the city.

All returned forms will be entered into a prize draw where your club could receive funding of **£300 towards a First 4 Sport accredited coaching qualification.**

If you have any questions please contact Andrea Baldwin, Senior Sports Development Officer, Tel: (0191) 561 4572 or email Andrea.Baldwin@sunderland.gov.uk

All questionnaires need to be returned prior **7th March 2011**

Club Details

Name of Club:

Sport(s) and disciplines provided

For example **Sport:** Gymnastics **Disciplines:** Trampoline, Tumbling and Acrobatics

Name of Club Contact and Position within club:

Contact Address

Postcode

Telephone

Email

Mobile

Website

Venue (address and postcode of where the club predominantly trains)

Do you own or have a lease arrangement for this facility?
(please tick one box)

No

Own

Lease

Please state if any of the following are applicable to your club.					
Please indicate YES or NO					
	YES	NO		YES	NO
Do coaches undertake Criminal Records Bureau (CRB) clearance			Is your club a registered charity		
Has the club achieved Club Mark?			Has the club achieved Charter Status		

Provide Details of your pricing policy (I.e. annual membership, weekly or monthly charges)

Q1. Prior to receiving this questionnaire had you heard of Active Sunderland?

Please tick one

Yes	
No	

Active Sunderland (Sunderland's Community Sports and Physical Activity Network) involves all key organisations, agencies and individuals within the Sunderland area, with the aim of developing the local community's ability to make decisions, influence, change, and deliver Sport and Physical Activity.

Q2. Have you visited the Active Sunderland website www.ActiveSunderland.org?

Yes	
No	

Q3. Are you currently registered on the Active Sunderland Data Base?

Please tick one

Yes	
No	

Active Sunderland Database provides clubs with the opportunity to promote their activities to the general public.

Please tick the box below if you give permission for your clubs contact details to be placed on the Active Sunderland website and made available to the general public.

YOUR CLUB

Q.4 Please provide details of the squads you have in your club structure and the days and times they predominantly train:

Q5. How many participants do you have in the following age groups?

Age	Male	Female
0-4 years		
5-9 years		
10-15 years		
16-19 years		
20-24 years		
25-29 years		
30-34 years		
35-44 years		
45-64 years		
65 plus		
Total		

Q6. Of those participants identified in Q5, how many people are participating at the following levels?

Please enter the highest level the participant plays/competes at.

	Male	Female
Recreational		
Beginner / learner		
Club competition		
County/ regional competition		
High performance/ elite / national		
Total		

COACHING IN YOUR CLUB

Q7. How many of your coaches do you currently have in the following categories and how many do you expect to have in the next 12 months?

Note: Travel and other sundry expenses do not count as payment

	Existing	Next 12 months
Unpaid (Voluntary) less than 10 hours per week		
Unpaid (Voluntary) 10 hours or more per week		
Paid part-time/ sessional for less than 10 hours per week		
Paid part-time/sessional for 10 hours or more per week		
Paid full-time for over 30 hours per week		
Total		

Q8. How many unpaid (non coaching) volunteers do you have supporting your club?

Male	Female

Q9. How many of your coaches are currently in the following categories and how many do you anticipate to have in the next 12 months?

Coaches Gender	Existing	Next 12 months	Disabled	Existing	Next 12 months
Males			Coaches with a disability		
Females			Coaches without a disability		
Total			Total		
Age	Existing	Next 12 months	Age	Existing	Next 12 months
Under 15 years			30-34 years		
16-19 years			35-44 years		
20-24 years			45-64 years		
25-29 years			65 plus		
			Total		
Ethnicity	Existing	Next 12 months	Ethnicity	Existing	Next 12 months
White			Black or Black British		
Mixed			Chinese and other ethnic group		
Asian or Asian British			Not sure		
			Total		

Q10. How many of your coaches hold a governing body of sport coaching award/qualification at the following levels and how many do you expect to have in the next 12 months?

Note Sunderland City Council understands that almost all clubs use unqualified individuals to provide coaching, so please be honest about the number coaching in your club. This information will help us identify the need for futures coach education.

Qualification level	Existing	Next 12 months
No qualification		
Level 1		
Level 2		
Level 3		
Level 4		
Total		

Q11. Has your club accessed any of the following continuous professional development opportunities for its coaches in the last 12 months/season?

Please insert the number of coaches who have undertaken each type of continuous professional development

	Number of Coaches Accessing CPD
Coaching conferences	
Coaching qualification	
Education outside coaching (i.e. Safeguarding)	
Online courses (i.e. Internet)	
Working with a coach mentor	
Accessing coaching clinics/workshops	
Other (please specify)	

Q12. Have you had any coaching gaps that you have actively tried to fill / recruit for over the last 12 months/season?

Note these vacancies may have been filled in the last 12 months

Please tick one

Yes	<input type="checkbox"/>	Continue to Q13
No	<input type="checkbox"/>	Go to Q15

Q13. Which of the following were the reasons for the coaching gaps/vacancies?

Please tick all that apply

Coach/coaches, have left/retired from the club, or reduced hours	<input type="checkbox"/>
The club is growing so we need more coaches	<input type="checkbox"/>
The club is trying to improve its coach/participant ratios	<input type="checkbox"/>
We have introduced coaching for the first time	<input type="checkbox"/>
Other (please specify)	

Q14. What are the main difficulties you experience when recruiting new coaches?

Please provide details in the box.

Q15. Do you have any other comments that you would like to feedback concerning coaches and coaching?

Please provide details in box.

I confirm that the information on this form is correct to the best of my knowledge.

Signed:

Name

Dated:

Position in Club:

Thank you for taking the time to complete this form

Please return it to:

Andrea Baldwin
Sport and Leisure
FREEPOST DU350
SUNDERLAND
SR4 1BR

By 7th March 2011